Thesis Format Template

Thesis Title

by
[Firstname Lastname]

[Previous degree, institution, YEAR]
[Previous degree, institution, YEAR – if more than one list in descending order]

[School/Department of …]
[Faculty of …]

YEAR
UNIVERSITY
[Term YEAR]
Approval

Name: [Firstname Lastname]
Degree: [Master of …/Doctor of …]
Title: The Title
Examining Committee:
   Chair: [Firstname Lastname]
          [Academic Role]
   [Firstname Lastname]
   Senior Supervisor
   [Academic Role]
   [Firstname Lastname]
   Supervisor
   [Academic Role]
   [Firstname Lastname]
   Supervisor
   [Academic Role]
   [Firstname Lastname]
   Internal Examiner
   [Academic Role]
   [Department – if different from the home department]
   [Firstname Lastname]
   External Examiner
   [Academic Role or Professional Role]
   [Department]
   [Institution or Employer]

Date Defended/Approved: [Month Day, YEAR]
Abstract

Abstract paragraphs should be unindented: Master's abstracts are limited to 150 words; the limit is 350 words for doctoral abstracts. Abstract text must fit on a single page. Keywords may appear alone on a second page.

You may include up to six keywords or phrases. Keywords should be separated with semicolons.

Keywords: thesis template; Microsoft Word; keywords; 1” hanging indent; instructions
Dedication

This is an optional page. Use your choice of paragraph style for text on this page
Acknowledgements

This is an optional page. Use your choice of paragraph style for text on this page.
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<td>LAC</td>
<td>Library and Archives Canada</td>
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This is an optional page and can be removed if not used.
Use one table row for each item to allow sorting using Word’s table tools.
### Glossary

<table>
<thead>
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<th>Term</th>
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<tbody>
<tr>
<td>Thesis</td>
<td>An extended research paper that is part of the final exam process for a graduate degree. The document may also be classified as a project or collection of extended essays.</td>
</tr>
<tr>
<td>Glossary</td>
<td>An alphabetical list of key terms</td>
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</tbody>
</table>

This is an optional page and can be removed if not used.

Use one table row for each item to allow sorting using Word's table tools.
Preface/Executive Summary/Image

This page can be used for a Preface, Executive Summary, or introductory image. This is an optional page and can be deleted if not used.

To hide the heading at the top of this page – e.g., if using an introductory image – select the text and change the text colour to white.
Chapter 1.

Introduction

Start writing or pasting in your text here. Refer to the Thesis Template Instructions for help with styles and formatting.
References


Appendix A.

An Example of an Appendix

Appendices should be used for supplemental information that does not form part of the main research. Remember that figures and tables in appendices should not be listed in the List of Figures or List of Tables. Refer to the Thesis Template Instructions for more information.